

Advertisement No. 524/RC/SSB/Combined Advt./CT to SI (Non-GD)/2025

Government of India, Ministry of Home Affairs

Office of the Director General, Sashastra Seema Bal

East Block-V, R.K. Puram, New Delhi-110066

Online applications are invited for filling up the posts of Head Constable (Steward), Head Constable (Communication), Head Constable (Electrician) and Head Constable (Veterinary) in Group-'C' Non-Gazetted (Combatised) & Non-Ministerial in Sashastra Seema Bal, Ministry of Home Affairs, Government of India. The posts are temporary, but likely to continue. Selected-candidates are liable to serve anywhere in India or outside the Territory of India and will be governed by SSB Act & Rules and other Rules amended from time to time.

2. Nationality/ Citizenship:- No person who is not a citizen of India shall except with the prior permission of the Central Government in writing, be appointed under these rules:

Provided that nothing contained in this rule shall debar the appointment or employment of a subject of Nepal or Bhutan in the Force.

3. Vacancies:- Tire details of vacancies are as under :-

Sl. No.	Name of Posts	UR	EWS	OBC	SC	ST	Total
1	Head Constable (Steward)	2	0	0	0	0	2
2	Head Constable (Communication)	87	18	55	20	17	197
3	Head Constable (Electrician)	13	2	7	5	2	29
4	Head Constable (Veterinary)	3	0	0	2	0	5
Grand Total		105	20	62	27	19	233

*UR: Un-Reserved, EWS: Economically Weaker Section, SC: Scheduled Caste, ST: Schedule Tribe, OBC: Other Backward Class.

** 10% vacancies are reserved for Ex-Servicemen.

Note:-

- Vacancies reserved for Ex-Servicemen will be filled by non Ex-Servicemen candidates if eligible Ex-Servicemen candidates are not available.
- Director General SSB reserves the rights to increase/ decrease, fill or not to fill the vacancies or cancel the advertisement for the above-mentioned posts, without assigning any reason.
- Applications received through any other mode except **ONLINE MODE** shall not be accepted and rejected straightway. No correspondence in this regard will be entertained by SSB at later stage.
- SC/ST/OBC/EWS candidates who fulfill eligibility criteria of unreserved category may apply against the unreserved category for posts where no vacancies are reserved for SC/ ST/ OBC/ EWS.
- A candidate can apply for only one post from amongst the posts as mentioned above at para-3.

4. PAY SCALE AND OTHER ALLOWANCES AS PER 7TH CPC:-

4.1 PAY SCALE:-

Posts	Basic Pay in Pay Matrix
Head Constables (Steward, Communication, Electrician and Veterinary)	Level-4 Rs. 25500-81100/-

4.2 OTHER ALLOWANCES:- The above posts carry Dearness Allowance, Ration Money Allowance, House Rent Allowance and any other allowances as admissible in SSB from time to time as per Government orders. Selected candidates for the above mentioned posts will be covered under Defined Contributory Pension Scheme (New Pension Scheme) OR Unified Pension Scheme (UPS) as applicable for the new entrants to the Central Government services w.e.f 01st Jan, 2004 or 01st April 2025 respectively as per prevailing government rules and organizational policies.

5. ELIGIBILITY CONDITIONS:-

Name of Post	Age	Essential Educational & Professional Qualification
Head Constable (Steward)	Between 18 and 27 years	i) 12th class pass from a recognized Board. ii) Diploma of duration of minimum two years in Catering and Kitchen management from an institution recognized by the Central Government or State Government. iii) Working experience of duration of minimum one year as a Steward in a minimum hundred bedded hospital or institution recognized by the Central Government or State Government.
Head Constable (Communication)	Between 18 and 27 years	(i) 12th class in Science with Physics, Chemistry and Mathematics from a recognised Board; or (ii) Should have a three years diploma in Electronics or Communications or Computer Science or Information Technology from a recognised Institute.
Head Constable (Electrician)	Between 18 and 25 years	i) Matriculation or equivalent from a recognized Board. ii) Two years work experience in respective trade; or iii) One year certificate course from a recognised Industrial Training Institute or Vocational Institute with at least one year experience in the respective trade; or iv) Two years Diploma from a recognised Industrial Training Institute in the respective trade or similar trade; and v) Must qualify trade test.
Head Constable (Veterinary)	Between 18 and 27 years	(i) 12th class pass with Science and Biology as main subject from a recognised Board and (ii) Possess two years Diploma Course in Veterinary and Livestock Development or Veterinary Stock Assistant Course or Animal Husbandry Course from an institution recognized by the Central Government or State Government.

Note:- i) The crucial date to determine age & all eligibility criteria for above posts will be the closing date for receipt of applications i.e. 30 (thirty) days from the date of publication of this advertisement in the Employment News.

ii) The candidates must fulfill all eligibility conditions for applied post and should be in possession of all certificates as on the last date of receipt of application i.e. 30 (thirty) days from the date of publication of this advertisement in the Employment News.

iii) Candidates who have appeared at an examination the passing of which would render them educationally qualified for these posts but have not been informed of the results as also the candidates who intend to appear at such a qualifying examination in the year 2026 will also be eligible for admission to the examination.

iv) All educational certificates other than Central Board/State Board(s) should be accompanied with Government notification declaring the equivalence of such qualification, for service under Central Government (original certificate and equivalency certificate should be produced at the time of documentation).

v) **Date of Birth (D.O.B.) and name as recorded in Matriculation certificate will be accepted for determining the age and name. No subsequent request for change in date of birth and name will be considered.**

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6. AGE RELAXATION:- (i) Age relaxation available to different category of eligible candidates, are as under in accordance with the orders issued by the Central Government from time to time :-

Sl. No.	Category	Age Relaxation permissible beyond the upper age limit
1.	SC/ST	5 years
2.	OBC	3 years
3.	Ex-Servicemen	3 years after deduction of the military service rendered from the actual age.
4.	**Departmental Candidates (for Central Govt. Employee)	Up to the age of 40 years in the case of UR candidate, up to 43 years in the case of candidate belong to OBC and up to 45 years in the case of candidate belong to the Scheduled Castes or the Scheduled Tribes.
5.	Candidate who had ordinarily been domiciled in the UTs of J & K and Ladakh during the period from 1st January 1980 to 31st December 1989 (UR).	5 years
6.	Candidates who had ordinarily been domiciled in the UTs of J & K and Ladakh during the period from 1st January 1980 to 31st December 1989 (OBC).	(3+5) 8 years
7.	Candidates who had ordinarily been domiciled in the UTs of J & K and Ladakh during the period from 1st January 1980 to 31st December 1989 (SC/ST).	(5 + 5) 10 years
8.	*Children and dependent of victims killed in the 1984 riots (Unreserved)	5 years
9.	*Children and dependent of victims killed in the 1984 riots (OBC)	(3+5) 8 years
10.	*Children and dependent of victims killed in the 1984 riots (ST/SC)	(5 + 5) 10 years

*Children mean (a) Son (including adopted son); or (b) Daughter (including adopted daughter) **Dependent family members mean: (a) Spouse; or (b) Children; or (c) Brother or Sister** in the case of unmarried Govt. servant who were wholly dependent on the Govt. servant at the time of his/her killing in the riot. The candidate will have to produce a certificate to the effect, issued by the concerned District Collector to claim relaxation in age.

**Government employees/ servants claiming age relaxation should be in possession of certificate from their office in respect of the length of continuous service which should not be less than 03 years in the immediate period preceding the closing date of receipt of application. They should continue to have the status of Government servant/ employee till the time of appointment. In the event of their selection, the candidate will have to produce NOC from his/her parent department.

6.1. In case of candidates belonging to OBC category, the Non-Creamy layer status should have been obtained within three years of the closing date of receipt of application as mentioned at para- 5(i). Tere OBC certificate in prescribed format (Annexure-I) issued by a competent authority will only be accepted as proof of belonging to OBC category at the time of documentation.

6.2. Candidates who wish to be considered against vacancies reserved or seek age relaxation must submit requisite certificate from the concerned competent authority at the time of documentation.

6.3. The candidates seeking relaxation under SC/ST category should submit the certificate as per Annexure-II issued by the concerned district authorities at the time of documentation. In the event of non-production of the certificate, their claim for SC/ST category will not be considered and the candidature of candidate will be cancelled straightway. No correspondence in this regard will be entertained by SSB at later stage and candidate himself herself is liable for cancellation of his/ her candidature due to non production of SC/ST certificate as per format at the time of documentation.

6.4. The candidates seeking relaxation under OBC category should submit the certificate as per Annexure-I at the time of documentation. In the event of non-production of OBC certificate in prescribed format, the candidate will be considered under unreserved category, if he/she fulfill the eligibility conditions prescribed for unreserved category. Certificate on any other format will not be accepted and the candidature of candidate who wants to avail relaxation under OBC category will be cancelled straightway. No correspondence in this regard will be entertained by SSB. Candidate is liable for cancellation of his/ her candidature due to non production of OBC certificate as per format at the time of documentation.

6.5. The candidates seeking relaxation under Economically Weaker Sections (EWSs) and not covered under the scheme of reservation for SCs, STs and OBCs and whose family has gross annual income below

Rs. 8,00,000/- (Rupees Eight lakh only) are to be identified as EWSs for benefit of reservation. Income shall also include income from all sources i.e. Salary, Agriculture, Business, Profession etc. for the financial year prior to the year of application. Candidates are required to submit the certificate as per Annexure-III. EWS certificate should be valid for 2026-27.

Also a person whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-

(a) Five acres of agricultural land and above.

(b) Residential flat of 1000 sq. ft. and above.

(c) Residential plot of 100 sq. yards and above in notified municipalities.

(d) Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.

The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

7. DEFINITION/ SPECIAL INSTRUCTION FOR EX-SERVICEMEN :-

(A) An 'ex-serviceman' means a person, who has served in any rank (whether as a combatant or non-combatant) in the Regular Army, Navy or Air Force of the Indian Union, and

(i) who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her pension; or

(ii) who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or

(iii) who has been released from such service as a result of reduction in establishment

OR

B. Who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity; and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service;

OR

(C) Personnel of the Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal service on medical grounds attributable to or aggravated by military service or circumstance beyond their control and awarded medical or other disability pension;

OR

(D) Personnel, who were on deputation in Army Postal Service for more than six months prior to the 14th April, 1987;

OR

(E) Gallantry award winners of the Armed Forces including personnel of Territorial Army;

OR

(F) Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.

(G) The persons serving in the Armed Forces of the Union, who on retirement from service, would come under the category of ex-serviceman will be permitted to apply for re-employment one year before the completion of the specified term of engagement and avail themselves of all concessions available to ex-servicemen but shall not be permitted to leave the uniform until they complete the specified term of engagement in the Armed Forces of the Union.

(H) Ex-Servicemen (ESM) who have already secured employment in civil side under Government on regular basis after availing of the benefits

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19.	E-mail ID	Candidate has to mention current and in-use valid email ID. Providing of email ID is mandatory. If any candidate does not provide/ mention his/ her email ID, he/ she will be responsible for non receipt of any information/ updation related to examination to be provided by SSB/ or any information in exigency.
20.	Education Qualification	Candidates will have to fill-up respective columns of education qualification indicating year of passing only. Filling up 10th/SSC is mandatory and are essentially required as proof of age, date of birth and minimum education qualification for the post applied.
21.	Postal/ Permanent Address	Candidates will have to fill up their complete postal address for correspondence and permanent address.
22.	Criminal Cases Declaration	Candidate will have to declare his/ her criminal cases, if any case is registered against the candidate, he/she shall have to fill up the details of case.
23.	Password	Candidates will have to create their own password and this password will be used by them for login to know the application status and further updates.

Note: After clicking, proceed button, the filled up application form will be shown. The filled up application form can be edited by clicking "Edit Details" button. Application form can be edited till closing/last date of receipt of online application form.

PART-II

Sl	Particulars	Instruction/ Guidelines
1.	Upload Photo	The candidate will have to upload his/ her passport size colored photograph in JPG format which must be less than 12 kb and greater than 4 kb of resolution 100 pixel widths by 120 pixels height and also fulfill criteria mention at Annexure-IV. If, photographs of any applicant found lacking required criteria his application will be rejected. If a candidate uploads his photographs with a beard, he should appear with a beard for the recruitment process as well. Uploaded Photographs should be in white background consisting 75% face of candidate.
2.	Upload signature	The candidate will have to upload his/ her signature in JPG format which must be less than 12 kb and greater than 4 kb of resolution 140 pixel widths by 60 pixels height and also fulfill criteria mention at annexure-V. If, signatures of any applicant found lacking required criteria, his application will be rejected.

Note 1:- Once photograph and scanned signatures are uploaded. "Upload" button is to be pressed. Once uploading process is done successfully, then a page with Post Applied & Registration No. will be generated automatically. The candidate will have to note down the registration number or take a print out of the Acknowledgement. (Candidate should note registration/ application number for further reference).

2. Proper tracking features have already been generated in software to find out the location of candidates who are filling the application form online. If any candidate fills wrong information in his/ her application form or uploads, fake photograph of any other person/celebrity or object or puts blank photo etc, suitable action will be taken against them as per provision under cyber crime IT Act 2000 and the application of the candidate will be summarily rejected.

PART III

S/No.	Particulars	Instruction/ Guidelines
1.	Mode of payment	Candidates will have to pay requisite fee as applicable for the posts through Net Banking/ Credit Card/ Debit Card of any bank. SC/ ST/Ex-servicemen/ Women candidates are exempted from paying fee. No amount will be refunded in any case. Candidates are advised to be careful while making payment and avoid making multiple payments against single registration, as payment made are non-refundable. If they are making such payments, it will be at their own risk/ loss.

2.	Proof of candidature	Candidate must take a print out of application form after final submission. If payment is not applicable then the candidate is advised to take a print of acknowledgement. Unreserved/ OBC candidates can take print out only after payment of applicable fee. In case, payment is not made successfully due to banking error or other network problem then the candidate can pay the amount by visiting the website again. The candidate will have to note down their registration number, which will also be mailed to/ sent to their registered email ID. For payment they can login and go straight for payment mode, fill in their registration number, date of birth and then make payment. Candidates are advised that they should submit the application form after filling each and every column of application form correctly and to their entire satisfaction. After submission of form any request for change/correction in any particulars in the application form shall not be entertained under any circumstances. SSB will not be responsible for any consequences arising out of non acceptance of any correction/ addition/ deletion in any particular filled up application form whatsoever the reasons may be. Application forms with blurred photograph will be rejected summarily. Application forms incomplete in any respect will be summarily rejected.
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12. REPORTING TO THE RECRUITMENT VENUE:- The admit cards can be downloaded from the SSB Recruitment website which will have the information about the venue of PET, PST, Documentation and Medical Examinations. Candidate should report to the venue on the date mentioned in the Admit Card along with all the documents that he/she has mentioned in the application form like his/ her Identity certificate, educational qualification certificates, Caste Certificates, Aadhaar Card etc. In the event of non production of relevant document, the candidate will not be allowed to appear in recruitment process. No further correspondence in this regard will be entertained by SSB at later stage.

13. NO TA/DA WILL BE ADMISSIBLE:- No TA/DA or other expenses for appearing in the recruitment tests will be paid to the candidates. The candidates should come duly prepared for a stay of at least one week at their own arrangement at the recruitment venue. Unemployed SC/ST candidates who appear in written test will be reimbursed fare as admissible under relevant Rules subject to production of Rail/Bus tickets, original caste certificate & Non-employment certificate issued by MP or MLA or any Gazetted Officer of the locality.

14. SELECTION PROCESS:- Candidates those applications are found in order will be issued admit cards through SSB Recruitment website www.recruitment.ssb.gov.in to appear in recruitment process. On reporting at recruitment venues, the bio-metric attendance, digital photograph, signature and thumb impression etc. of the candidates will be taken, which shall be followed by conduct of different stages of recruitment process as under :-

14.1 Stage-I: PHYSICAL EFFICIENCY TEST (PET) AND PHYSICAL STANDARD TEST (PST):- PET & PST will be conducted at SSB locations by the Board of Officers detailed by SSB, as per administrative convenience as per detail given below:-

(a) **Physical Efficiency Test (PET):-** PET & PST will be conducted at SSB locations by the Board of Officers detailed by SSB, as per administrative convenience as per detail given below:-

Male	Female
1.6 Kms in 6 Minutes 30 Second	800 Meter race in 4 minutes

NOTE:- Ex-servicemen are exempted from PET. However, they will have to appear in other recruitment stages i.e. PST, Written Examination, Skill Test (as admissible), Documentation & Medical Examination etc. as applicable.

(b) **Physical Standard Test (PST):-** The candidates who qualify in the Physical Efficiency Test (PET) will have to undergo Physical Standard Test (PST). Candidate including Ex-Servicemen not meeting

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of category from Unreserved to Reserved may be considered by SSB on merit.

NOTE:

- (a) Candidates declared qualified in PET, PST, Written Examination, and Skill Test for the post of Head Constable (Electrician) will have no surety to be called for Documentation and Detailed Medical Examination.
- (b) Candidates declared qualified in PET, PST and Written Examination for all post except Head Constable (Electrician) will have no surety to be called for Documentation and Detailed Medical Examination.
- (c) Candidates who applied under SC/ST/OBC/EWS category and unable to produce their respective category certificate at the time of documentation, they may be treated as UR category candidate subject to fulfillment of all eligibility criteria under UR category.

14.4.2 Detailed Medical Examination (DME):- Candidates declared qualified in document verification (DV) will be put through Detailed Medical Examination, which will be conducted as per Revised Medical Guidelines dated 20.05.2015 issued by ADG Medical CAPF and amendments circulated vide MHA OM No- E/32012/ADG (Med)/DME & RME/DA-1/2020(Part File)/1166 dated 31.05.2021 and other instructions as amended from time to time. Being declared "Fit" in Medical Examination, will in no way give any legal claim or right to any candidate for final appointment in Government service. Appointment will be strictly as per merit of written examination for the posts only.

14.4.3 Review Medical Examination (RME):- Candidates declared unfit in Detailed Medical Examination will have a right to prefer an appeal against the decision of Detailed Medical Examination Board on the ground of error of judgment. Candidates who apply for Review Medical Examination will be issued Form 1, 2 & 3 for Review Medical Examination. Review Medical Examination for all posts will be conducted at the venues decided by SSB. Review Medical Examination shall be conducted on the basis of evidence produced by the candidate concerned, for possibility of an error of judgment in the decision of DME board. Review Medical Examination shall be conducted as per Revised Medical Guidelines dated 20.05.2015 issued by ADG Medical CAPF and amendments circulated vide MHA OM No- E/32012/ADG(Med)/DME & RME/DA-1/2020(Part File)/1166 dated 31.05.2021.

The decision of the Review Medical Examination Board will be final and no 2nd appeal will be entertained by SSB. No correspondence in this regard will be entertained by SSB at later stage.

NOTE:-

- (a) It should, however, be clearly understood that the Selection Board reserves absolute discretion to reject or accept any candidate after considering the medical report.
- (b) Being declared FIT in Medical Examination will in no way give any legal claim or right to any candidate for final appointment in Government service. As the appointment will be strictly as per merit.

15. FINAL SELECTION:- The final selection list will be prepared in order of merit, category wise, after completion of Review Medical Examination. It is hereby emphasized that the candidates who merely secure the qualifying marks and found medically fit, may not be considered for final selection since the cut off marks will be determined based on number of vacancies after the completion of whole recruitment process. Where equal marks have been obtained by candidates their merit will be fixed as per following:-

- a) A candidate who secures more marks in the Part-II (Technical Subject) will be ranked higher.
- b) In case where, marks are equal in written examination, the candidates' senior in age will be ranked higher.
- c) In case, date of births are also the same, then the candidates will be given priority based on the alphabets of their names in English (in dictionary pattern) i.e. A- first, B- second, C- third etc.

NOTE:- There will be no provision of reserve merit list/panel. If vacancies are remain unfilled after declaration of final result, the same will be carried forward for the next recruitment. No further correspondence in this regard will be entertained by SSB.

16. GENERAL INSTRUCTIONS:-

- (i) Only eligible candidates may apply and minutely go through all the provisions & requirement in the notification to ensure that he/she is eligible for the post for which he/she is applying.
- (ii) Candidates should bring all original documents i.e. matriculation, technical pass certificate alongwith self attested Photostat copies of the same at the time of documentation, failing which candidature of candidate will be rejected in the documentation stage of recruitment.
- (iii) Name, Father's Name & Date of Birth should be mentioned exactly as recorded in Matriculation certificate. In case of change the same must be supported by necessary documents, otherwise, the candidature will be rejected.
- (iv) Persons employed in Government/ Semi-Government/ Public Sector Undertakings should apply through proper channel. No objection certificate from their employer will be required to be submitted at the time of documentation.
- (v) Falsification/Forgery of documents to mislead the Recruitment Board or to gain access to examination would lead to legal/ debar action against the candidate, besides cancellation of his/her candidature and debarring him/ her for future examination.
- (vi) Admit cards/call letters to appear in recruitment process will be uploaded on SSB official website <https://recruitment.ssb.gov.in/> & <https://ssb.gov.in/>.
- (vii) The Government/ SSB shall not be responsible for damage/ injury/ death/ loss to the individual, if any, sustained during the entire recruitment process/ journey.
- (viii) The DG, SSB has full right to make changes/ cancel/ postpone the recruitment without assigning any reason.
- (ix) Candidates canvassing in any form/ bringing outside influence/ pressure/ offering illegal gratification/ blackmailing/ threatening to blackmail any person connected with recruitment will be disqualified.
- (x) It should, however be clearly understood that the Recruitment Board reserves, absolute discretion to reject or accept any candidate at any stage.
- (xi) Mere qualifying all the prescribed tests in SSB recruitment does not confer the right to any candidate for final selection.
- (xii) Change in category will **NOT** be entertained once registered and the candidature of such candidate shall be cancelled.
- (xiii) Candidates who are not in possession of certificate of minimum education qualification by closing date of receipt of applications i.e. 30 (thirty) days from the date of publication of this advertisement in the Employment News need not to apply.
- (xiv) Calculator, Digital Diary, Cellular Phone, pager, Whiteners, blade etc. are prohibited in the recruitment venue.
- (xv) The candidates will not be considered for recruitment if involved / convicted/arrested in any criminal case under IPC or any other Act of the Central Government or State Government.
- (xvi) The selection committee will not enter into any correspondence with the candidate except in the case of change of address sought by a candidate.
- (xvii) Any amendment in the schedule/condition/process of recruitment will be available on SSB official website <https://recruitment.ssb.gov.in/> & <https://ssb.gov.in/> only. Candidates are advised to login to this site regularly.
- (xviii) The advertisement is also available on SSB recruitment website www.recruitment.ssb.gov.in.